

# MiraBay

HOMEOWNER'S ASSOCIATION, INC

## Deliver or Mail Application to:

*Revised 2/23/2022*

3434 Colwell Avenue Suite 200, Tampa, FL 33614

E-Mail To: [mwilliams@rizzetta.com](mailto:mwilliams@rizzetta.com) • Fax (813) 533-2922 • Office: (813) 533-2931

### **REQUEST FOR ARCHITECTURAL IMPROVEMENT APPLICATION**

The undersigned homeowner seeks approval of the Committee as follows:

- Painting** (Color must be chosen from the MiraBay pre-approved color books). NOTE: Bay Breeze neighborhood has its own color book.
- Addition OR Alteration to Existing Structure or Property** NOTE: For Bay Breeze and Sea Crest, any irrigation modification costs due to resident alterations and/or enhanced landscaping are the owner's responsibility to incur cost. All additions or alterations approved by the MARC are completed at the homeowner's risk.

Narrative Description of Additions/Alterations:

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(Continue on back if necessary)

**Application Must Include: (A) Current Photo of the House and/or areas specific to the project. (B) Lot/Boundary Survey is required for along with detailed info pertaining to the alteration including:**

1. Set back dimensions from property lines for additions, pool decks, screen enclosures, play structures, as well as, any other type of structure or equipment added to property.
2. Location(s) of improvements, for example: Gutters & down spouts, landscape plantings, walks, fencing, etc.
3. For all additions, a complete and legible set of "Construction Drawings with measurements" must be submitted with Boundary Survey.

**Applications missing information deemed essential by the MARC in order to make a decision will be considered incomplete.**

**\*NOTE: Incomplete applications will not be reviewed by Committee and/or may be denied until resubmitted with required info.\***

The undersigned property owner and listed contractor hereby acknowledge and agree that the undersigned shall be solely responsible for determining whether the improvements, alterations, or additions described herein comply with all applicable laws, rules, regulations, codes, and ordinances; including, without limitation, zoning ordinances, subdivision regulations, and building codes. The MiraBay Architectural Review Committee shall have no liability or obligation to determine whether such improvements, alterations, and additions comply with any such laws, rules, regulations, county codes or ordinances. Only improvements, alterations and/or additions described herein are allowed. No substitutions, changes and/or alterations will be allowed without the express written approval of the (MARC).

***I agree not to begin work on the improvement until I am notified, in writing, of the approval of the MiraBay Architectural Review Committee (MARC). A FINE MAY BE IMPOSED FOR WORK STARTED PRIOR TO APPROVAL. I understand that I must NOTIFY the MARC UPON COMPLETION of this project by email or call.***

DATE: \_\_\_\_\_

SIGNATURE OF OWNER: \_\_\_\_\_ PRINTED OWNER NAME: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ NEIGHBORHOOD NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ DAYTIME PHONE NUMBER: \_\_\_\_\_

SIGNATURE OF CONTRACTOR: \_\_\_\_\_ PRINTED NAME OF CONTRACTOR: \_\_\_\_\_

#### **Action of the MiraBay Architectural Review Committee (MARC)**

**APPROVED**     **APPROVED** with the following condition(s): \_\_\_\_\_

**DENIED**, for the following reason (s): \_\_\_\_\_

Approved/Denied By: \_\_\_\_\_ Approved/Denied By: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**Work must be completed within  3  6  12 months from the date of final approval. If the approved work is not completed within the allotted timeframe, a new application must be submitted. This applies specifically to paint requests as other houses nearby paint and adjacent house colors change it will require re-evaluation.**

**Completion (Final Review) and Approval By: \_\_\_\_\_ Date: \_\_\_\_\_**